TENDER DOCUMENTS
REQUEST FOR PROPOSAL (RFP)
TECHNICAL FOR
SUPPLY OF LABARATORY EQUIPMENT FOR THE
FACULTY OF MARINE SCIENCES

May, 2016

This RFP Form issued to M/s ________________________________
____________________________________________________________________________________

(Tender Fee Rs. 2000/= non-refundable)

| Last date for Issuance of tender documents: | -------- | 30th May, 2016 |
| Last date for submission of tender documents: | -------- | 31st May, 2016 till 1:00 pm |
| Date for opening of Technical Bid: | -------- | 31st May, 2016 till 1:30 pm |

OFFICE OF THE PROJECT DIRECTOR
MARINE SCIENCES PROJECT
Lasbela University of Agriculture, Water and Marine Sciences (LUAWMS)
Uthal Balochistan
Tel. No.: 0853-610907
# List of Laboratory Equipment Faculty of Marine Sciences
## Technical Proposal

<table>
<thead>
<tr>
<th>S. No</th>
<th>Name of item</th>
<th>Complete specification</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>*UV-VIS Spectrophotometer Digital</td>
<td>With all accessories (software, computer set and disposable UV-VIS cuvettes ), user friendly, Signal beam, Auto check, must include wavelength scan and time scan. Made: Hitachi, Model U-3010</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>*Digital colour photocopier</td>
<td>Multifunctional Copy, print, scan, fax, email. Standard Paper Capacity 1000-1200 Sheets, Maximum Paper Capacity 1700-2000 Sheet. Made: Canon IRC3080; Alternate USA</td>
<td>1</td>
</tr>
<tr>
<td>3</td>
<td>Sive Shaker with Timer</td>
<td>Minor M200 Shaker, user friendly Made: USA/Germany/Korea</td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>*Set of Sieves</td>
<td>Minor M200 Shaker, User Friendly Made: USA/Germany/Korea</td>
<td>1</td>
</tr>
<tr>
<td>5</td>
<td>*Falsom Plankton Splitter with all accessories</td>
<td>User Friendly Made: German/Japan</td>
<td>6</td>
</tr>
<tr>
<td>6</td>
<td>Digital Thermometer</td>
<td>User friendly Made: Alla France. Precision digital k thermocouple Robust metal alloy case thermometer must be robust for use in Sediments.</td>
<td>4</td>
</tr>
<tr>
<td>7</td>
<td>*Ice making machine</td>
<td>Production capacity 60g-90g (20-30Kg bunker) Stainless steel exterior Auto stop when bunker full. User friendly drain for melt water Made in Korea/Japan Model: VS-625, Make: Vision Korea</td>
<td>1</td>
</tr>
<tr>
<td>8</td>
<td>Portable photosynthesis Analyzer with all accessories</td>
<td>With battery 240V. analyzer= built in self checking system automatic pressure compensation.</td>
<td>1</td>
</tr>
<tr>
<td>9</td>
<td>Sets of Fishing Nets</td>
<td>Fishing net for the catch of fish and shell fish (i.e. Crab and Shrimps) and also plankton nets Made: Local</td>
<td>1</td>
</tr>
<tr>
<td>10</td>
<td>Ultra low temperature freezer</td>
<td>Specification Must be User friendly Volume 50-70 liter, uses low voltage Made in USA/Germany Make: ESCO USA, Model: UUS-439B-1</td>
<td>1</td>
</tr>
</tbody>
</table>
TENDER DOCUMENTS

LASBELA UNIVERSITY OF AGRICULTURE, WATER AND MARINE SCIENCES (LUAWMS) UTHAL intends to purchase Laboratory Equipment for the Faculty of Marine Sciences. Detailed specifications of item are provided in this document. Notice of the tender issued on National NEWS Papers is the part of this contract document.

Terms and Conditions

1. DATE AND TIME OF RECEIPT OF TENDER:
   a. Tender documents duly completed will be received on or before 1:00 pm, 31st May, 2016. The submission and evaluation of bids will be carried out under the “Single Stage Two Envelop Procedure” one envelop will contain the “Technical Proposal” and the second envelop will contain the “Financial Proposal”.
   b. Tender should be addressed to the PROJECT DIRECTOR LASBELA UNIVERSITY OF AGRICULTURE, WATER AND MARINE SCIENCES (LUAWMS) UTHAL Balochistan.
   c. The Technical bids will be opened on the same date/day mentioned above at 1:30 pm in front of LUAWMS Committee and the bidder or bidder’s representative who may choose to attend.
   d. Financial bids of technically qualified firms will be opened in front of LUAWMS Committee. The bidder or bidder’s representative who have written authority from owner.
   e. The financial bids of technically disqualified bidder will be returned un-opened.
   f. Proposal sent to LUAWMS by fax or email will not be accepted.
   g. Contractors / Suppliers are required to sign and stamp each and every page of original tender documents, TECHNICAL AND FINANCIAL photo copies of the tender documents and rate quoted on firm letter’s head and option will not be accepted at all and in such cases tenders will be rejected forthwith.
   h. Any effort by a Bidder to influence LUAWMS, directly or indirectly THROUGH UNFAIR MEANS in LUAWMS’s proposal evaluation, proposal comparison or contract award decision or to meet or discuss with any LUAWMS official unless desired by the LUAWMS may result in the rejection of Bidder’s Proposal and black listing for any future tender of LUAWMS.
   i. All participating recipients of this RFP will be notified in writing by the LUAWMS, regarding any changes made to this RFP for the purpose of clarification.
   j. All responses to this RFP shall become the property of LUAWMS.
   k. LUAWMS will not bear any expense incurred in the preparation of proposals in response to this RFP.

2. COMPANY INFORMATION
   a. Name of Firm: ___________________________________________
   b. Date of Establishment of Business ____________________________
   c. (documentary proof of registration etc.): _______________________
   d. Address: __________________________________________________
   e. Telephone No: ___________________Fax No. ____________________
   f. GST Reg. No: ______________________________________________
   g. National Tax No: ________________________________

3. EARNEST MONEY:
   a. Earnest money in the shape of pay order / bank draft in favor of PROJECT DIRECTOR LASBELA UNIVERSITY OF AGRICULTURE, WATER AND MARINE SCIENCES (LUAWMS) UTHAL amounting to 2% of the total bid amount should only be attached with the Financial Proposal (Cheques will not be accepted).
   b. Financial bid not accompanied with earnest money will be rejected forthwith without assigning any reason/right of appeal.
c. Earnest Money of unsuccessful bidders will be returned on its written request after financial bid opening.
d. After final award, successful contractor(s) will be liable to complete the supply within due period as per specification; in case of cancelation of supply order due to default/fails/refuse of the supplier, the earnest money shall be forfeited in favor of LUAWMS, Uthal.

5. PRICES:
a. The bidder should quote its rates clearly in Pak Rupees in the Financial Proposal in both figures and words as per format attached at Annex-B.
b. The rates quoted shall remain valid from the date of opening of Technical Proposal.
c. Bid shall be in Pak rupees only and inclusive of all taxes i.e. GST etc.
d. No transportation/carriage charges will be allowed/paid.
e. No Conditional bid would be accepted.

6. PAYMENT PROCEDURE:
a. No advance/part payment shall be made against the supply of equipment mentioned in this tender document. Payment of bill shall be made after complete delivery of the all equipment at LUAWMS Campus located at Uthal and issuance of satisfactory/ completion/stock verification certificate by the End user / Concerned Faculty.
b. Payment shall be made after deduction of applicable taxes i.e. Income Tax, GST etc.as per government rules.

7. EQUIPMENT:
a. The equipment should be new, not used or refurbished. The components of the equipment should be assembled by the branded manufacturer.
b. The equipment should be arranged through the legal channels by providing all duties/taxes (if any) levied by the Govt. and towards this end.

8. DELIVERY PERIOD:
a. Delivery of items to be made within a due period after issuance of supply order.
b. Vendor will be responsible for the safe supply of equipment at LUAWMS Uthal Campus. Broken items will not be accepted at all and will be returned back at supplier own transportation cost.
   Training/display /demonstration with the provision of all items at least one year free warranty along with company warranty card/support.

9. AUTHORIZED DEALER:
In case of authorized dealer certificate of dealership or any other proof from the manufacturer is required in the name of the authorized dealer of the manufacturer.

10. WARRANTY:
a. Vendor will be responsible for the provision of free at least one year warranty /support with labour and parts, or manufacturer warranty whichever is greater . Original warranty Card will also be provided.
b. The warranty period will be considered from the date of actual date of delivery of all equipment.
c. LUAWMS will retain 10% Security till the completion of the warranty period and will release the amount after satisfactory report from end user.
11. PENALTY:
   a. Liquidated damages shall be applicable as under:

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<tr>
<th>Delay of one week to handover as per specifications</th>
<th>= 0.5% of the total cost</th>
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<tbody>
<tr>
<td>Delay of two weeks to handover as per specifications</td>
<td>= 1.0% of the total cost</td>
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<tr>
<td>Delay of three weeks to handover as per specifications</td>
<td>= 2.0% of the total cost</td>
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<tr>
<td>Delay of four weeks to handover as per specifications</td>
<td>= 4.0% of the total cost</td>
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<tr>
<td>Delay beyond four weeks shall be charged at 2% for every delayed week in addition to 4.0% as mentioned above subject to the cost not exceeding 10% of the total cost.</td>
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</table>

   d. After expiry of seven days, supply order shall stand canceled and earnest money 2% will be forfeited.

12. INTEGRAL PART:
   Annex-A and Annex-C are part of Technical proposal which may be read/filled carefully, signed and stamped by the bidder and are to be submitted with the technical proposal envelopes.
   a. Annex-B is part of Financial proposal which may be read/filled carefully, signed and stamped by the bidder and is to be submitted with the Financial proposal envelopes.

13. DISQUALIFICATIONS:
   Offers are liable to be rejected if, there is any deviation from the instructions as laid down in the bid document i.e.
   a. Financial bid is submitted without the required earnest money.
   b. Offers are received after specified date and time.
   c. Specification and other requirements are not properly adhered to or different from those given in the tender documents.
   d. GST and NTN certificates are not attached.
   e. Any inferior product / specification / requirement.
   f. In case differ in specification items will be rejected and return back at supplier own transportation charges.

14. CERTIFICATION:
   The bidder should provide copies of firm Registration certificate etc.

15. AFFIDAVIT:
   Affidavit on Legal Paper to the effect that the firm has not been black listed by any government/semi government/autonomous body or company.

16. RIGHTS RESERVED:
   LUAWMS reserves the rights to accept/reject/cancel the any tender or all as per PPRA rules or accept the whole or part of tender or increase or decrease the quantity of equipment without assigning any reason there (of). Process of tendering etc cannot be challenged in any court of law. After final awarding successful bidder/bidders will be bound to sign the contract agreement on stamp duty pad @ 0.25% of the cost of supply order on the date of acceptance. LUAWMS reserves the right to award the contract as a whole to one bidder or in parts.
### Check List

<table>
<thead>
<tr>
<th>S.No</th>
<th>Documents Required</th>
<th>Yes</th>
<th>No</th>
<th>Page No.</th>
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<tbody>
<tr>
<td><strong>Mandatory Requirements</strong></td>
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<tr>
<td>1.</td>
<td>Registration of FBR</td>
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<td>2.</td>
<td>GST Registration # and Certificate</td>
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<td>3.</td>
<td>Manufacturer / Distributors of Scientific /Laboratory Equipments/wholesalers</td>
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<td><strong>General Requirements</strong></td>
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<tr>
<td>1.</td>
<td>Financial Strength <em>(Bank / Financial Statement for last 5 years)</em></td>
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<td>2.</td>
<td>Company Established</td>
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<td>3.</td>
<td>Location of Offices</td>
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<td>4.</td>
<td>Successful Implementations in other organization</td>
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<td>5.</td>
<td>Size of the Projects completed</td>
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<td>6.</td>
<td>Number of Reference Able implementations</td>
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<td>7.</td>
<td>Compliance of Product with Functional Requirements of REP</td>
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<td>8.</td>
<td>Warranty period and Conditions</td>
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<td>9.</td>
<td>Maintenance and operational Support</td>
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<td>10.</td>
<td>Max. time required for complete implementation from date of award of contract</td>
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Signature & Seal of Firm